

South Skye Community Campus Board Meeting  
Minutes of Meeting 01.12.2025

1. **Present:** Rory Flynn, Roddy MacLeod, David O'Donnell, Norma Morrison (Zoom), Shirley Grant, Dougie Stewart, Ben Yoxon (Zoom), Sarah Yoxon (Zoom), Melissa MacLeod, Sonja Bolger
2. **Apologies:** Katherine Dibble, Rhona Coogan. Lorayne McLucas, Sam Stewart, Nicholas Kelly, Tracy Keenan, Lorayne McLucas,
3. **Conflicts of Interest:** David O'Donnell - SLCVO, Shirley Grant – BSCC, Roddy MacLeod - BSCC
4. **Minutes of last meeting:** Rory Flynn proposed, David O'Donnell seconded.
5. **Matters Arising from Previous Minutes:**
  - Quickbooks permissions are correct.
  - EDF electric transfer ongoing **Action: RML**
  - Tesco – ongoing **Action: SY**
  - Developer contributions meeting arranged - 13th January @ 11am
  - EV Charger – ongoing **Action: BVH**
  - Policies – ongoing **Action: DOD / All**
  - Procurement policy updated
  - Top up Tap - contact made with Scottish Water
  - Job description for Project Officer - ongoing **Action: SG**
  - Gym highlighted at CLG meeting however Balfour Beatty will not be supporting with the gym

#### 6.1 Village Hall:

No representative from Broadford Village Hall

#### 7. General:

- RML has indicated that he would like to stand down as Treasurer - happy to stay until a new Treasurer has been found.
- SG thanked RML for his work to date including setting up Quickbooks.
- Rhona Stewart to be asked if she would be interested in being our Treasurer **Action: DS to ask**
- Need for a secretary - **Action: All to think about it.**
- All agreed to update procurement policy - £250



## 8. Policies:

- SLCVO will support with policies **Action: SG, NM and DOD to meet with SLCVO - support will be needed from other trustees for specific**

## 9. Finance Sub-Committee

- RML will send out a report **Action: RML**
- Pump Track funds to be transferred to Liquidity account **Action: RML**
- Currently have two insurance policies, one for the hall and one for SSCC – SG requested the SSCC one to be paid and to speak to Zurich to merge the policies **Action: RML**
- £50K to be transferred from SAS after the 3 month withdrawal period **Action: RF / SAS**
- Islands Fund / CRF has been combined and have kept the claiming process straightforward
- Sports Scotland claiming slightly more complicated - 19% of each claim
- Year-end has been changed to 31/12 in order to accommodate the charity audit threshold rise from the 1st of January - savings of approx £10K
- Accountant and OSCR happy with this change
- Stripe payments for this month have not been transferred over as yet
- Water rates still to be changed **Action: RML**
- Additional BVH signatory needed - ongoing **Action: RML**
- RML to train BVH on Quickbooks - ongoing **Action: RML**
- Jewsons account is online
- Stripe can be integrated to the website - **Action: VL / RML**
- VAT consultant - need to revisit **Action: RML / NM / SG / DOD**

## 10. Planning and Construction Sub Committee

### Quotes:

- Invitation to Quotes sent out to 3 companies - **Action RF to send info to NM**
- Got 2 quotes to date - MAC and Sports Lab
- MAC cheaper on fees however with additional surveys more expensive
- MAC highlighted need full geo technical survey - not been mentioned by SportsLab
- RF hoping to have like for like quote by the end of the week **Action: RF**
- Contract to be in place by mid-February
- RF to contact THC re electrics and water - ongoing **Action: RF**

### Other:

- School will be unable to use the MUGA for a few months whilst pitch work going on
- SSCC will work with Primary School regarding the MUGA
- Health and Safety issues to be ironed out prior to work starting
- MUGA surface can be used for the contractors
- Right of access / safer route to school - need to establish what will happen **Action: SG**
- Contractor / SSCC / Parent Council to have a meeting prior to work commencing

## 6.3 Publicity, Membership and Representation

- COOP donation highlighted.

## Fundraising

- SG and NM met with SSEN Transmission team
  - £5 million for local fund (Fort Augustus to Skye) and £5 million for a regional fund
  - Local fund will open in Summer 2026
  - Consultation will start in January 2026
  - No funding from SSEN for a PO this year
- Awards for All a potential match fund
- HIE to potentially support?

- All to look for funding
- Full time - 40K approximately needed
- Business Plan needs reviewed **Action: SG**
- Island Programme offer of grant to be signed and sent back **Action: SG**

## **Legal**

- DRAFT lease sent to SSCC - responded regarding removal of two clauses
- One clause removed (Development break) and looking at removing MUGA
- No update on deed of servitude

## **AOB**

- PA system available if SSCC would like it - info sent to BVH

## **Next Meeting:**

12th January 2025 @ 7.30pm in the Growers Hub